



POLICY AND RESOURCES COMMITTEE

Thursday 7 April 2011 at 6.30 pm

Council Chamber, Ryedale House, Malton

Agenda

To Report on Emergency Evacuation Procedures

1 Apologies for Absence

2 Minutes of a Special Meeting of the Policy & Resources Committee (Budget) held on 3 February 2011 and the minutes of an Ordinary Meeting of the Policy & Resources Committee held on 10 February 2011 (Pages 1 - 14)

To approve the above minutes as a correct record.

3 Minutes of a Meeting of the Resources Working Party held on 15 March 2011 (Pages 15 - 18)

To endorse the above minutes.

4 Urgent Business

To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

5 Declarations of Interest

Members to indicate whether they will be declaring any interests under the Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE

- 6 **Delivering the Council Plan** (Pages 19 - 28)
- 7 **Any other business that the Chairman decides is urgent.**

Policy and Resources Committee

Held at Ryedale House, Malton
on Thursday 3 February 2011

Present

Councillors Wainwright (in the Chair), Acomb, Arnold, Bailey, Keal, Knaggs and Woodward

Substitute: Councillor Mrs Cowling (for Councillor Legard)

By Invitation of the Chairman: Councillors Andrews, Mrs Arnold, Clark, Mrs Cowan, Cussons, Mrs De Wend Fenton, Mrs Frank, Hemesley, Mrs Shields and Ms Warriner.

In Attendance

T Anderson, Mrs L Carter, P Cresswell, Mrs S Shuttleworth and Miss J Waggott

Minutes

46 **Apologies for absence**

Apologies for absence were received from Councillors Mrs Burr, Legard, Mrs Hodgson and Hope.

47 **Urgent Business**

The Chairman reported that there were no items of urgent business to be considered at the meeting.

48 **Declarations of Interest**

No declarations of interest were received.

49 **Financial Strategy 2011/2012**

The Corporate Director (s151) submitted a report, which set out the budget for 2011/12, a proposed Council Tax level, the Financial Strategy, details of balances and reserves and the indicators under the Prudential Code for capital finance as required by the Local Government Act 2003.

The report recommended that the Council approve:

- (i) the Council's Financial Strategy, attached at Annex A to the report, which includes:

- (a) the prudential indicators
 - (b) the revised Capital Programme
 - (c) Savings/additional income totalling £1,127k
 - (d) Investment in Priorities of £80k
- (ii) a Revenue Budget for 2011/2012 of £7,365,930, which represents no increase in the Ryedale District Council Tax of £176.72 for a Band D property (note that total Council Tax, including the County Council, Fire and Police is covered within the separate Council Tax setting report to Full Council)
- (iii) approve the special expenses amounting to £48,230
- (iv) Members note the financial projections for 2012/2013 and authorise officers to continue to maximise efficiencies through service reviews, income generation and shared services.
- (v) That the additional government grant of £25K announced in the final settlement be allocated to the following:

Investment in Community Winter Weather Equipment	£20K
Parish Planning Support	£5K

Members were reminded that at its meeting held on 4 November 2010 Council had approved a budget strategy with the following parameters:

- Proposals be brought forward for a 2.5% increase in Council Tax
- Increases in fees and charges to be 3.5% to 4.5% on a cost centre heading basis excluding VAT and only those charges Officers recommend above or below this figure to be considered by the relevant policy committee
- Efficiencies to be maximised and identified together with any potential cuts required to services once the draft grant settlement is announced in November/December. These proposals to be considered by the Resources Working Party.

Details of the action taken and savings proposals had been presented to the Resources Working Party on 23 November 2010 and 11 January 2011, and all Members had been consulted at the Members' Budget Briefing on 19 January 2011.

Budget consultation with the public had taken place through the Budget Simulator and a summary of the results was included with the report.

The Financial Strategy set out in detail the Council's financial position in the medium term, including issues around the Local Government Finance Settlement and efficiencies, as well as the principles and procedures adopted by the Council to manage its finances to a high standard.

Monitoring of the 2010/2011 budget had taken place through Group Leaders, the Resources Working Party and the monitoring reports presented to the Policy & Resources Committee.

The report set out in detail the following:

- Budget and Council Tax for 2011/12
- Capital Programme
- Special Expenses
- National Non Domestic Rates (NNDR)
- Prudential Code
- Funds and Reserves
- The 2012/2013 Budget Strategy
- Local Government Act 2003 – Section 25 Report

The Corporate Director (s.151) drew Members' attention to the receipt of additional government grant of £25K in the final settlement that had been announced since despatch of the agenda. It was proposed that these monies be used for investment in Community Winter Weather Equipment and for Parish Planning support. Members' welcomed the proposal.

Resolved

That Council be recommended to approve:

- (i) the Council's Financial Strategy, attached at Annex A to the report, which includes:
 - (a) the prudential indicators
 - (b) the revised Capital Programme
 - (c) Savings/additional income totalling £1,127k
 - (d) Investment in Priorities of £80k
- (ii) a Revenue Budget for 2011/2012 of £7,365,930, which represents no increase in the Ryedale District Council Tax of £176.72 for a Band D property (note that total Council Tax, including the County Council, Fire and Police is covered within the separate Council Tax setting report to Full Council)
- (iii) the special expenses amounting to £48,230

- (iv) Members note the financial projections for 2012/2013 and authorise officers to continue to maximise efficiencies through service reviews, income generation and shared services.
- (v) That the additional government grant of £25K announced in the final settlement be allocated to the following:

Investment in Community Winter Weather Equipment	£20K
Parish Planning Support	£5K

50 **Any other business that the Chairman decides is urgent.**

There being no other business the meeting closed at 7.10pm

Policy and Resources Committee

Held at Ryedale House, Malton
on Thursday 10 February 2011

Present

Councillors Legard (in the Chair), Arnold, Bailey, Mrs Burr, Keal, Knaggs and Woodward

Substitutes: Councillor Hope (for Councillor Acomb)
Councillor Ms Warriner (for Councillor Wainwright)

By Invitation of the Chairman: Councillor Mrs Keal

Overview & Scrutiny Committee Observer: Councillor Mrs Shields

In Attendance

T Anderson, Mrs L Carter, S Copley, Mrs D Hewitt, G Housden, J Rudd, Mrs C Slater,
Mrs J Thompson, Miss J Waggott and A Winship

Minutes

51 Apologies for absence

Apologies for absence were received from Councillors Acomb and Wainwright.

52 Minutes of a Meeting of the Policy & Resources Committee held on 9 December 2010

The minutes of a meeting of the Policy & Resources Committee held on 9 December 2010 were presented.

Resolved

That the minutes of a meeting of the Policy & Resources Committee held on 9 December 2010 be approved and signed by the Chairman as a correct record.

53 Minutes of a Meeting of the Resources Working Party held on 11 January 2011

The minutes of the last meeting of the Resources Working Party held on 11 January 2011 were submitted.

Resolved

That the minutes of the last meeting of the Resources Working Party held on 11 January 2011 as submitted be endorsed.

54 Urgent Business

The Chairman reported that there were no items which he considered should be dealt with as a matter of urgency by virtue of Section 100(4)(b) of the Local Government Act 1972.

55 **Declarations of Interest**

The following declarations of interest were received:

Item 15 - (Relocation of Malton Scouts) Councillor Arnold declared a personal and prejudicial interest as he is involved with the Malton Scouts Group. Councillor Legard declared a personal interest in the item as his wife is Chairman of the Governors at Malton School.

Item 16 - (Ryedale Plan Policy Approach to Conservation Deficit) Councillors Knaggs and Keal declared personal interests as they had been lobbied. Councillor Mrs Burr declared a personal interest as she is a friend of Mrs Howard. Councillor Hope as his wife works at Castle Howard. Councillor Legard declared a personal interest as his family own a house of historical interest.

PART 'A' ITEMS - MATTERS TO BE DEALT WITH UNDER DELEGATED POWERS OR MATTERS DETERMINED BY COMMITTEE

56 **Delivering the Council Plan**

The Head of Transformation circulated a report, which presented for information and comment the performance, and progress made against the Council's agreed aims and strategic objectives as set out in the Council Plan for 2009/2013:

- Aim 1 – Housing Need
- Aim 2 – Economic Success
- Aim 3 – High Quality Environment
- Aim 4 – Active Communities
- Aim 5 – Transform the Council

The report outlined progress on the delivery of the Council Plan to the end of January 2011 in terms of actions delivered and performance levels achieved. The Head of Transformation reported that overall the delivery of the Council Plan was progressing well.

Resolved

That the report be received.

57 **Harrison Collection**

The Head of Economy & Housing submitted a report, which sought support for the Harrison Project, subject to the revised phasing arrangements as proposed in the report.

It was recommended that Members note the revised phasing arrangements and confirm their continued financial support for the Harrison Collection project at Ryedale Folk Museum, based on a £194,000 contribution to Phase 1a of the High Barn scheme and £36,000 to Phase 1B.

No additional funding was being requested but the approach to delivering the proposed scheme had been changed. Members were requested to support the revised approach as outlined in the report.

Resolved

That the revised phasing arrangements for the Harrison Collection Project at Ryedale Folk Museum be noted and that financial support, based on a £194,000 contribution to Phase 1a of the High Barn Scheme and £36,000 to Phase 1b, be reaffirmed.

58 Revenue Budget Monitoring

The Corporate Director (s151) submitted a report, which presented the Revenue Budget Monitoring report for 2010/2011. The report provided the position as at 31 December 2010 and summarised the significant variances within the Council's revenue accounts in the current year, 2010/2011 derived from the information contained within the EMIS reports plus additional significant budgets within the Authority. Members were reminded that EMIS reports were considered at the Resources Working Party.

Resolved

That the report be noted.

59 Treasury Management Monitoring Report

The Corporate Director (s151) submitted a report the purpose of which was to report on treasury management activities to date for 2010/2011 and to update Members on current investments in accordance with the Chartered Institute of Public Finance (CIPFA) Code of Practice on Treasury Management (the Code).

The Council aimed to achieve the optimum return on investments commensurate with the proper levels of security and liquidity. In the current economic climate it was considered appropriate to keep investments short-term and only invest with highly credit rated financial institutions.

Resolved

That the report be received and the current investments and performance in 2010/2011 be noted.

PART 'B' ITEMS - MATTERS REFERRED TO COUNCIL

60 Safeguarding Children and Vulnerable Adults Policy & Procedures

The Corporate Director submitted a report the purpose of which was to recommend for approval the new Council policy for safeguarding children and vulnerable adults.

The policy and procedures, a copy of which was appended to the report, had been developed in consultation with North Yorkshire County Council, the sub-regional lead officers group, Unison and the Ryedale Safeguarding Panel, which included the Member Champions for Adults and Children.

The Committee congratulated officers on the production of the policy and requested that thanks to staff for their hard work be recorded in the minutes.

Resolved

That Council be recommended to approve the adoption of the Safeguarding Children and Vulnerable Adults Policy.

61 Flexible Retirement Policy

The Head of Organisational Development submitted a report the purpose of which was to recommend for approval the new Council policy for Flexible Retirement.

The Flexible Retirement Policy applied to all employees who were members of the Local Government Pension Scheme (LGPS). Under the LGPS Regulations the Council had the discretion to allow an employee to reduce their working hours and/or undertake a lower graded post whilst being able to be in receipt of some or all of their LGPS benefits early. This was known as flexible retirement.

Employees who were not members of the LGPS may request flexible working through the Council's Flexible Working Request Policy.

Resolved

That Council be recommended to approve the adoption of the Flexible Retirement Policy.

62 Community Governance Review Malton and Norton on Derwent

The Council Solicitor & Monitoring Officer submitted a comprehensive report the purpose of which was to consider and respond to a community governance petition, which had been submitted under the provisions of Section 80 of the

Local Government and Public Involvement in Health Act 2007 (The 2007 Act) requesting the District Council to conduct a community governance review to consider:

- Amalgamating the two existing Town Councils of Malton and Norton on Derwent to constitute and create a single Town Council;
- Constitute a new single Parish from the existing two Parishes
- Making recommendations as to the name of the new Parish

The following recommendations to Council were set out in the report:

- (a) A Community Governance Review of the areas of Malton Town Council and Norton on Derwent Town Council be undertaken;
- (b) The terms of reference for the review, as attached to the report, be agreed; and
- (c) Either –

OPTION A

A local poll be conducted to ascertain the views of the local government electors of the areas of Malton and Norton on Derwent on the proposed amalgamation of the two existing Town Councils of Malton and Norton on Derwent and the name of the single Town Council, such a poll to be conducted on a date to be determined after the local government elections on 5 May 2011.

OPTION B

Consultation of local government electors be conducted by means of a questionnaire by post.

- (d) Other persons or bodies be consulted by mailing the questionnaire. Such persons or bodies to include:
 - Malton Town Council
 - Norton on Derwent Town Council
 - Malton and Norton Area Partnership
 - The Fitzwilliam (Malton) Estate

and any other groups brought to the attention of the Council Solicitor that he considers appropriate.

The Council Solicitor & Monitoring Officer reported that the Council was required to publish the terms on which the review was to be undertaken and the draft Terms of Reference were circulated with the report. Members were of the opinion that the Terms of Reference should be readily understandable and as

user friendly and concise as possible. The Council Solicitor reported that the Terms of Reference would be revised as requested and submitted to Council on 10 March 2011 for approval. In addition, the Council Solicitor submitted for information a process timetable (circulated at the meeting).

The Committee expressed support for a postal consultation, as outlined in Option B of the recommendation. It was moved by Councillor Knaggs and seconded by Councillor Keal that the recommendation at paragraph 2.1 (b) of the report be amended to read "That the drafting of the terms of reference for the review be delegated to Officers, Chairman of the Policy & Resources Committee and the Leader of the Council and a revised report be submitted to Council on 10 March 2011". Upon being put to the vote the amendment was carried.

Resolved

That Council be recommended to approve:

- (a) That a Community Governance Review of the areas of Malton Town Council and Norton on Derwent Town Council be undertaken
- (b) The redrafted Terms of Reference as delegated to Officers, Chairman of the Policy & Resources Committee and the Leader of the Council as agreed by the Policy & Resources Committee at its meeting on 10 February 2011
- (c) That consultation of local government electors be conducted by means of a questionnaire by post (Option B)
- (d) That Other persons or bodies be consulted by mailing the questionnaire. Such persons or bodies to include:
 - Malton Town Council
 - Norton on Derwent Town Council
 - Malton and Norton Area Partnership
 - The Fitzwilliam (Malton) Estate

and any other groups brought to the attention of the Council Solicitor.

63 Fees and Charges - Pre-Application Advice

The Head of Planning submitted a report, which set out the proposed Fees and Charges for 2011/12 for pre-application advice, which fell within the remit of the Policy & Resources Committee. The proposals introduced an alternate fee structure.

It was recommended that the discretionary fees for Development Enquiry forms and pre-application advice to householders should not exceed those set for 2010/11. It was considered that this would encourage potential applicants to

continue to engage with the Council and to mitigate the risk of householders proceeding with alterations to their properties without obtaining the appropriate written advice.

Details of the proposed discretionary charging structure were set out at Annex B to the report.

Resolved

That Council be recommended to approve the Development Management Pre-Application Advice Fees, as set out at Annex B to the report.

64 Relocation of Malton Scouts

The Corporate Director (s151) submitted a report the purpose of which was to consider financial support to aid the relocation of the Malton Scout Group.

The report considered the relocation of the Malton Scout Group in the light of the expiry of their lease on 31 March 2011 and the Council decision to sell Wentworth Street Car Park (WSCP). This support demonstrated the Council's commitment to the Scouts and facilitated a development at Malton School for the benefits of the scouts, the school and the wider community. This early support would assist in attracting other grant funding.

Prior to, and subsequent to, the Council decision to sell WSCP, the Council had been in discussions with Malton Scout Group with a view to finding suitable alternative accommodation. Investigations had been carried out with Malton School regarding the possibility of relocation to some part of the school site. A proposal had been developed and initially costed to convert an existing on-site small underused gym. The total cost of the conversion work was estimated to be £150k - £160k. The current estimates were that the School, Scouts and external grant may be able to deliver three-quarters of this amount and the Council was requested to consider a contribution of up to £40k.

Resolved

That Council be recommended to support the relocation proposals for Malton Scouts with a contribution of up to £40k from unallocated capital resources.

NB In accordance with the Members' Code of Conduct, Councillor Arnold declared a personal and prejudicial interest in the above item as he is involved in the Malton Scout Group. Councillor Arnold withdrew from the meeting during consideration of the item and did not vote.

Councillor Legard declared a personal interest in the item as his wife is the Chair of Malton School Governors. Councillor Legard abstained from voting on the item.

65 **Ryedale Plan - Policy Approach to Conservation Deficit**

The Head of Planning submitted a report the purpose of which was to consider comments submitted in response to consultation on this issue and to agree the approach to conservation deficit in the Ryedale Plan.

The report recommended:

That Council be recommended:

- (i) Not to agree to the inclusion of a policy approach in the Ryedale Plan to allocate development to fund conservation deficits of local, national and regional importance
- (ii) To agree that the Ryedale Plan makes reference to the national enabling development policy as an appropriate mechanism to address the conservation deficits associated with historic assets of national, regional or local significance and that the Plan includes reference to the criteria against which, enabling development proposals will be considered, including any locally relevant criteria;
- (iii) With regard to the Castle Howard Estate, the principle of a detailed criteria-based policy on the basis of that outlined in the report, is agreed for inclusion in the Ryedale Plan subject to the independent verification of income information, further detailed information relating to the Estate's wider repair and restoration programme and to confirmation that a mechanism to secure affordable housing contributions can be agreed.

It was moved and seconded that the recommendations in the report be approved.

An amendment was moved by Councillor Knaggs and seconded by Councillor Bailey that part (iii) of the recommendation be deleted. Upon being put to the vote the amendment was carried.

Resolved

- (i) Not to agree to the inclusion of a policy approach in the Ryedale Plan to allocate development to fund conservation deficits of local, national and regional importance
- (ii) To agree that the Ryedale Plan makes reference to the national enabling development policy as an appropriate mechanism to address the conservation deficits associated with historic assets of national, regional or local significance and that the Plan includes reference to the criteria against which, enabling development proposals will be considered, including any locally relevant criteria.

NB In accordance with the Members' Code of Conduct Councillors Knaggs, Arnold and Keal declared personal interests in the above item as they had been lobbied. Councillor Hope declared a personal interest as his wife works at Castle Howard. Councillor Legard declared a personal interest as his family own a house which is a national heritage site. Councillor Mrs Burr declared a personal interest in the item as she is a personal friend of Mrs Howard.

66 Any other business that the Chairman decides is urgent.

There being no urgent business the Chairman closed the meeting at 8.45 pm.

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Resources Working Party

Held at Ryedale House, Malton
on Tuesday 15 March 2011

Present

Councillors Wainwright (in the Chair), Mrs Cowling, Mrs Hodgson, Hope, Keal and Knaggs

In Attendance

T Anderson, R Barnsley, Mrs L Carter, P Cresswell, Mrs M Jackson and J Rudd

Minutes

43 **Apologies for Absence**

No apologies for absence were received.

44 **Minutes of the last meeting of the Resources Working Party held on 11 January 2011**

The minutes of the last meeting of the Resources Working Party held on 11 January 2011 were presented.

Resolved

That the minutes of the last meeting of the Resources Working Party held on 11 January 2011 as submitted be approved and signed by the Chairman as a correct record.

45 **Urgent Business**

The Chairman reported that there were no items which he considered should be dealt with as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

46 **Declarations of Interest**

The following declarations of interest were received:

Councillor Knaggs declared a personal interest in the Community Sports Provision, Helmsley, as he had been involved in discussions on how the organisation might wish to proceed.

Councillor Mrs Hodgson declared a personal interest in the relocation of the Malton Scout Group, as she is a governor of Malton School.

Councillor Wainwright declared a personal interest in item 9 as a trustee of Ryedale Voluntary Action.

47 **Capital Programme - Progress Report and Capital Programme 2010/2011 Monitoring Report**

The Corporate Director (s151) presented the Capital Programme Progress Report together with the Capital Programme 2010/2011 Monitoring Report, both of which were circulated with the agenda.

The reports outlined details of the individual schemes and indicated by means of a 'progress bar' the progress achieved to date. The report also gave details of the projected budget and spend/commitment to date, a narrative outlining the latest progress and details of the responsible Head of Service and Project Manager.

Councillor Knaggs referred to the proposed redevelopment of Helmsley Community & Sports Club and the revised proposal, which had been submitted to officers and the need to move quickly forward with fundraising based on the Council's confirmed contribution. Councillor Knaggs was of the opinion that as the scheme had received approval, and was within the allocated funding, it was not necessary to refer the matter to Council. It was moved by Councillor Knaggs and seconded by Councillor Keal that a report be submitted for consideration by the Commissioning Board at a Part 'A' item. Upon being put to the vote the motion was carried.

A discussion was held around specific plots on the Thornton Road Industrial Estate and their development. Members confirmed that the enforcement action previously agreed to be pursued and that if further officer approval was required a report to Policy & Resources be prepared.

Following consideration of the various schemes outlined within the report, it was

Resolved

- (a) That the Capital Programme Progress Report and the Capital Programme 2010/2011 Monitoring Report be noted
- (b) That a report on the Helmsley Community & Sports Club be submitted as a Part 'A' item to the next meeting of the Commissioning Board.

48 **Loan Facility - Milton Rooms Management Committee**

The Corporate Director (s151) submitted a report in connection with a proposed new interest free loan agreement with the Milton Rooms Management Committee in respect of works relating to the installation of a new fire alarm system.

Resolved

That the Policy & Resources Committee be recommended to approve the progression of the loan application so as to ensure repayment of the outstanding sums due to the Council.

49 **EMIS Report**

Members considered a report, which presented for information the Executive Management Information System summary for the period ending 31 January 2011.

Resolved

That the report be noted.

50 **Wentworth Street Car Park Tenants Relocation Update**

The Corporate Director gave a verbal update for information on the current situation with regard to the relocation of Wentworth Street Car Park Tenants, in particular Ryedale Voluntary Action, Ryedale Citizens' Advice Bureau, Malton Scouts and the Rifle Club.

Resolved

That the report be noted.

51 **Any Other Business that the Chairman Decides to be Urgent.**

There being no urgent business the Chairman declared the meeting closed at **4.35pm.**

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Council Aim	Aim 1: Housing Need To meet housing need in the Ryedale District Council area		
Strategic Objectives	1. To change and add to housing stock to meet the local housing needs		2. To support people to access a suitable home or remain in an existing home 
Council Aim	Aim 2: Economic Success To create the conditions for economic success		
Strategic Objectives	3. Place of opportunity – economic structure and supporting infrastructure 		4. Opportunity for people – increasing wage and skills levels 
Council Aim	Aim 3: High Quality Environment To have a high quality, clean and sustainable environment.		
Strategic Objectives	5. Reducing waste and CO2 emissions 	6. Planning to adapt to climate change 	7. To maintain the quality of our local environment 
Council Aim	Aim 4: Active Communities To help all residents to achieve a healthy weight by encouraging an active lifestyle, in communities where everyone feels welcome and safe		
Strategic Objectives	8a. Safe Villages and Towns 		8b. Healthy Villages and Towns 
Council Aim	Aim 5: To Transform the Council		
Strategic Objectives	9. To know our communities and meet their needs 		10. To develop the leadership, capacity and capability to deliver future improvements 

Performance Narrative:

Housing

- 50 new affordable homes completed, and a further 22 affordable homes to be finished in April / May 2011.
- New planning permissions granted during the year for open market housing schemes that will deliver over 200 additional affordable homes through planning gain, and agreement for a further 82 affordable homes to be delivered by Housing Associations during 2011/13, funded through the Homes and Communities Agency.
- The first Sub Regional Housing Strategy covering the entire North Yorkshire area has been approved, and a detailed survey undertaken of people's housing needs across the area to guide future investment.
- The number of Home Repair Loans completed (17) has doubled compared to 2009/10, and we have approved 57 Disabled Facilities Grants in 2010/11 compared to 19 in 2009/10.
- Increased income into the Ryecare Lifeline service by £7,000 in 2010/11 and predicted to increase again by in excess of £15,000 for 2011/12. This helps to support the cost of providing other housing services, such as homeless prevention measures.
- Managed a 16% increase in the number of clients approaching the Housing Options team for assistance and intervened to prevent over 231 households from becoming homeless (a 20% increase over 09/10). Improved the average length of stay in temporary accommodation by over 20%, which has been reduced to 15 weeks from the previous 19 weeks average.
- The Council has seen a 40% increase in homelessness acceptances (up from 17 households to 24 households) and in the number of households in temporary accommodation (from 15 this time last year to 21 now), reflecting national economic and housing difficulties.
- During the 2009/11 period have intervened to overcome 43 local cases of mortgage difficulties.
- Key challenges for 2011/12 onwards include a new supported accommodation facility for homeless people to replace Bridge House and providing support for private sector housing in a very difficult funding climate.

Economy

- The York and North Yorkshire Local Enterprise Partnership has been approved by Government and is now being established to guide and encourage public and private sector investment in the area. A new local forum for Ryedale businesses has also been established to maximise support for enterprise and industry in the area.
- A major extension to York Road Industrial Estate has received planning permission and will provide opportunities for new jobs and investment at Malton. The Employment Land review update was a significant piece of the LDF evidence base that was used in the determination of this application. Work is expected on site in 2012.
- Funding has been agreed for the improvement of the Brambling Fields junction on the A64 to take through traffic away from the congested centre of Malton and so improve the air quality problems at Butcher Corner. A planning application will be submitted for the works in 2011. Investment to improve the public areas within Malton town centre is also being considered to help encourage visitors and trade.
- Major employers and local school pupils were brought together at an 'Opportunity Knocks' event to show local learners the opportunities available in Ryedale. This event is to be repeated in 2011. Revised funding and phasing agreed for the project to house and display the Harrison Collection of historic artefacts at the Ryedale Folk Museum at Hutton le Hole. Council support means that work can begin on site in Autumn 2011.
- Improved broadband services will be available to local businesses and industrial parks after investment in a new 'point-of-presence' at Ryedale House. Nynet have applied for EU funding to provide super fast broadband for businesses across North Yorkshire, including Ryedale.
- The consultation on the Draft Core Strategy finished in November 2010 and over 2000 responses were received. These are being analysed and will be reported to Council in July 2011 prior to the publication of the final version of the Core Strategy.

High Quality Environment

- The Council will introduce collections of cardboard and plastic bottles from every household, as part of the kerbside recycling collection service. These additional materials will complement the glass, cans, paper and garden waste already collected from all 24,500 properties across the District.
- The Council is planning this change to kerbside collections from Autumn 2011, implementation being dependent on delivery time of new vehicles. The scheme will be phased in across the District, so that all householders will be able to benefit from this enhanced service in 2012.
- Following a procurement exercise, arrangements are being finalised regarding changes to dry recyclables processing. A plan is to utilise a new transfer station on Showfield Lane in Malton which will increase income from the sale of the materials, deliver efficiency savings from reduced fuel costs and optimise recycling collection rounds. In addition officers are in the final stages of procurement for the composting of garden waste. It is anticipated this will generate further savings.
- The flood resilience grant scheme has seen a number of applications from households across the District including Pickering, Sinnington and Kirkbymoorside area. The Council has committed a further £150k to the Slowing the Flow scheme to enable the works to take place above Pickering in 2011, making a total contribution of £950k.
- The Council has committed £20k towards the supply of winter maintenance equipment to communities.

Active Safe Communities

Active Communities

Questionnaires have been developed for the Active Recreation and Sport Strategy commissioning project. Information from these will be used to identify focus groups and facilitate discussion in conjunction with analysis in order to develop the strategy and associated action plan which will include:

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- Use of RDC's current assets
- Open space environments, green gyms and safe cycling routes
- Active work place programmes
- Opportunities for walking and cycling
- Family friendly activities eg gardening, cycling, walking to school and play
- Campaigns to encourage active lifestyles
- Supporting health and independent living

The development of a new Community Sports Centre at Malton School was completed on time and on budget in January 2011 and formally opened by Archbishop of York, Dr John Sentamu on 1 February 2011. The centre held an open day during February half-term and staff have planned a busy programme of Easter holiday activities.

The Council has authorised approval for a community park including allotments in Pickering. The facility will include a bike and skate park; informal football/cricket area; picnic areas; trim trail/outdoor fitness area; LEAP & LAP play areas; teen facilities; community/school conservation garden and 20 full sized allotments.

The UCI World Mountain Bike championships will be held in Dalby Forest for a second year running following the success of the event in 2010. This was voted the best stage event in the 2010 season.

Safer Ryedale

The Safer Roads priority of the Safer Ryedale Action Plan 2010-11 included an action to hold educational events for targeted groups, in order to address issues of dangerous driving and reduce fatalities on the district's roads. Four Young Driver events were held in December 2010 and January 2011, at which over 100 young people listened to presentations from NY Fire & Rescue and Police personnel, took part in interactive exercises designed to underline the choices which are there for them to make, and heard from bereaved parents of young people who have died in road traffic accidents – sometimes as a result of other people's

misbehavior, sometimes as a result of making poor choices themselves. The young people attending these events were aged from 13 – 20 and so included learner drivers, newly-qualified drivers and those who might be passengers in other young drivers' cars. The events were organised with the assistance of schools and driving instructors, the Young Farmers, Malton Air Cadets, Malton Army Cadets and Atmosphere youth centre in Pickering.

Transforming the Council

One11 Programme

We have successfully achieved the savings that we set out to deliver through the One-11 programme for the 2011/12 Budget. This has resulted in setting a balanced budget and for the second consecutive year no increase in Council Tax.

Best companies

Ryedale is the only council in Yorkshire and Humber who successfully applied for accreditation through Best Companies to work for. This involved all of our staff completing a questionnaire about their work place, their managers and the leadership of the authority. This year we achieved better results than the previous two years, resulting in our status of being 'one to watch'.

IT Programme

The IT invest to save programme, managed through the IT Board, continues to progress well. To date thirteen projects have been completed which are:-

- Planning Public View
- Modern.gov
- Elections software
- Civic suite audio visual upgrade
- Government Connect
- Telephone Disaster Recovery
- Server Virtualisation
- Upgrade to Microsoft Office 2007
- CORE Data matching to gazeteer
- NYnet broadband upgrade
- Revenues & Benefits
- Electronic Document Management System & Contact Management

The Revenues and Benefits upgrade has been a major project for the authority, it went live in February and all bills were sent out on time to all customers, and benefits claims are now being processed through the new system. This project was delivered on time and on budget and delivered the planned efficiencies. The next project due for completion is the cash receipting and e-payments upgrade.

Parish Planning

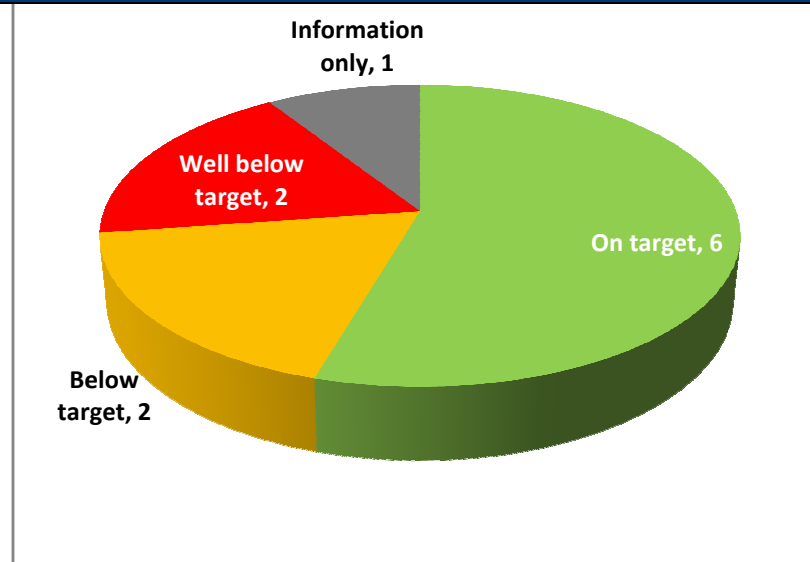
The Council has committed resources for the next 12 months which will enable support for Parishes who are undertaking a parish plan. The particular focus will be to support parishes which are ready to refresh their parish plan.

Transparency Agenda

The Council has met all the requirements placed on Local Government in relation to data transparency including publishing items of spending over £500, and the disclosure of senior salaries. The government is currently consulting on a Code of recommended practice for local authorities on data transparency.

Aim 1. Housing Need – Performance Indicators

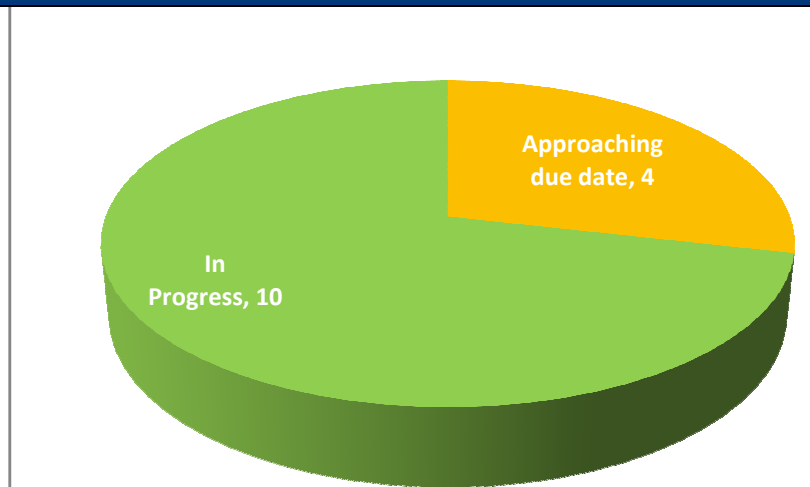
Status	Performance Indicator
✓	Homeless applications on which RDC makes decision and issues notification to the applicant within 33 working days
✓	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events
✓	Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating: (ii) High energy efficiency
✓	Percentage of vulnerable people achieving independent living
✓	The extent to which older people receive the support they need to live independently at home
✓	Prevention of Homelessness through Advice and Proactive Intervention
✓	Additional extra care units occupied



Status	Performance Indicator
⚠	Number of affordable homes delivered (gross)
⚠	Tackling fuel poverty – % of people receiving income based benefits living in homes with a low energy efficiency rating: (i) Low energy efficiency
⛔	Net additional homes provided
⛔	Supply of ready to develop housing sites

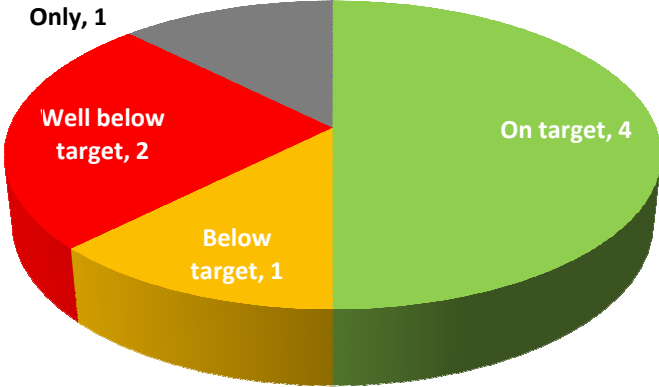
Aim 1. Housing Need - Actions

On Target	Title
▶	Private Sector Energy Efficiency Grants
▶	Exception Sites Land Purchase
▶	Planning Gain
▶	Registered Social Landlord/Other Funded
▶	Homelessness applications & acceptances
▶	Temporary Accommodation & Bridge House

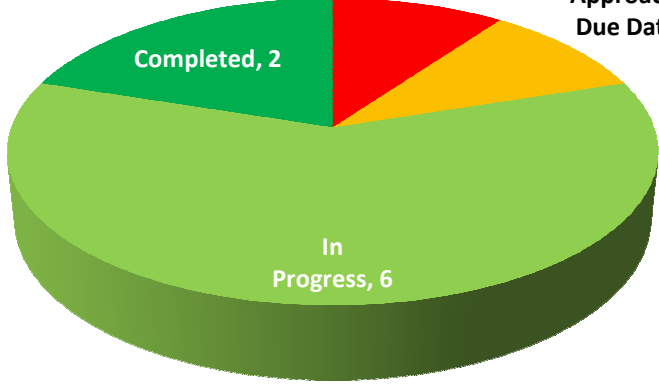


On Target	Title
▶	Homelessness - Projects & Initiatives
▶	Homelessness Strategy Action Plan
▶	Empty Homes Strategy
▶	To deliver an LDF for Ryedale
⚠	Home Repair Loans 2010-11
⚠	Decent Home Loans 2010-11
⚠	Provision of a Mortgage rescue scheme in partnership
⚠	Empty Property Grants 2010-11

Aim 2. Economic Success – Performance Indicators

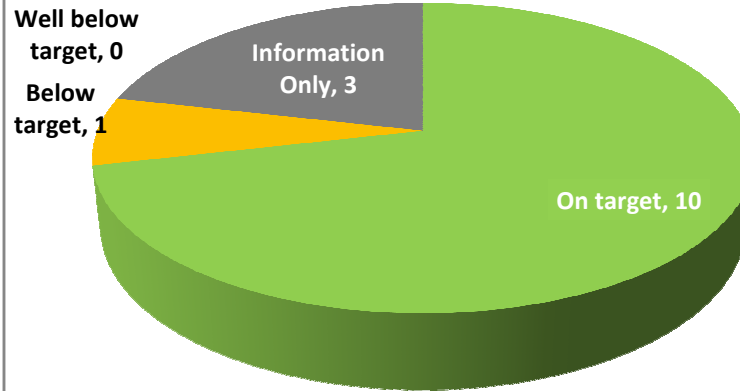
Status	Performance Indicator	<p>Information Only, 1</p> 	Status	Performance Indicator											
✓	% Ryedale population qualified - NVQ1		<table border="1"> <thead> <tr> <th>Status</th> <th>Performance Indicator</th> </tr> </thead> <tbody> <tr> <td>▲</td> <td>Number of new business start ups</td> </tr> <tr> <td>▲</td> <td>Total Job Seeker Allowance Claimants</td> </tr> <tr> <td>●</td> <td>Average household earnings in Ryedale</td> </tr> <tr> <td>●</td> <td>Gross weekly earnings by workplace</td> </tr> </tbody> </table>	Status	Performance Indicator	▲	Number of new business start ups	▲	Total Job Seeker Allowance Claimants	●	Average household earnings in Ryedale	●	Gross weekly earnings by workplace	▲	Number of new business start ups
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●	Gross weekly earnings by workplace														
✓	% Ryedale population qualified - NVQ2	▲	Total Job Seeker Allowance Claimants												
✓	% Ryedale population qualified - NVQ3	●	Average household earnings in Ryedale												
✓	% Ryedale population qualified - NVQ4	●	Gross weekly earnings by workplace												

Aim 2. Economic Success - Actions

Target	Title	<p>Overdue, 1</p> <p>Approaching Due Date, 1</p> 	On Target	Title													
✓	Review benefits system & where feasible implement new system		<table border="1"> <thead> <tr> <th>On Target</th> <th>Title</th> </tr> </thead> <tbody> <tr> <td>▶</td> <td>Support local businesses</td> </tr> <tr> <td>▶</td> <td>A64 Brambling Fields Junction Upgrade</td> </tr> <tr> <td>▶</td> <td>To deliver an LDF for Ryedale</td> </tr> <tr> <td>▲</td> <td>Improve Skills and Knowledge of the workforce</td> </tr> <tr> <td>●</td> <td>Adopt Benefits KLOE self assessment improvement plan</td> </tr> </tbody> </table>	On Target	Title	▶	Support local businesses	▶	A64 Brambling Fields Junction Upgrade	▶	To deliver an LDF for Ryedale	▲	Improve Skills and Knowledge of the workforce	●	Adopt Benefits KLOE self assessment improvement plan	▶	Support local businesses
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✓	Review & develop effective fraud partnership with Scarborough	▶	A64 Brambling Fields Junction Upgrade														
▶	Northgate Project Implementation	▶	To deliver an LDF for Ryedale														
▶	Enable economic activity through supporting projects	▲	Improve Skills and Knowledge of the workforce														
▶	Provision in Capital Programme for an Economic Development Scheme	●	Adopt Benefits KLOE self assessment improvement plan														

Aim 3. High Quality Environment – Performance Indicators

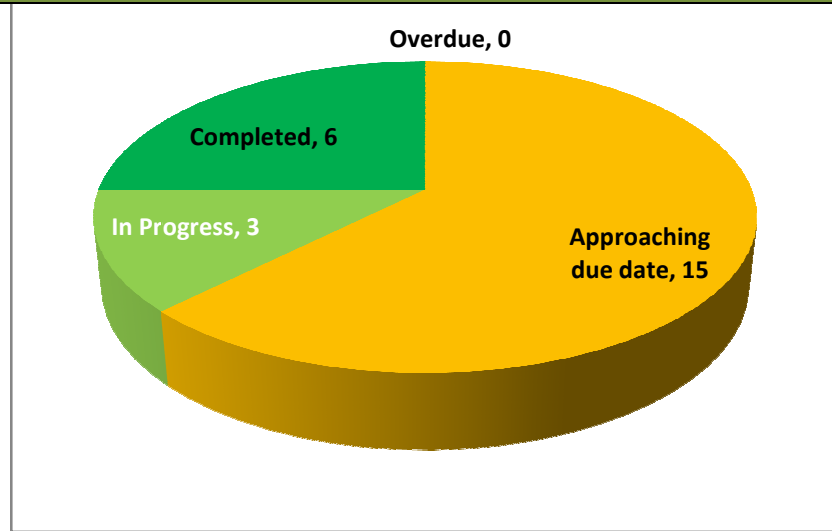
Status	Performance Indicator
✓	New homes built on previously developed land
✓	Improved street and environmental cleanliness: Fly tipping
✓	CO2 reduction from LA operations
✓	Planning to Adapt to Climate Change
✓	Flood and coastal erosion risk management
✓	Percentage of municipal waste land filled
✓	% of household waste sent for reuse, recycling and composting



Status	Performance Indicator
✓	Overall/general satisfaction with local area
✓	Awareness of civil protection arrangements in the local area
✓	Satisfaction of people over 65 with both home and neighbourhood
	Per capita reduction in CO2 emissions in the LA area
	Air quality – % reduction in NOx & primary PM10 emissions through LA's estate & operations
✓	Improved Local Biodiversity
⚠	Residual household waste - kg per household

Aim 3. High Quality Environment – Actions

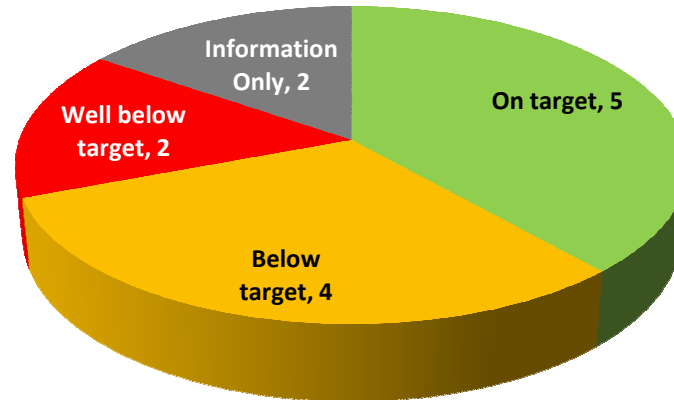
On Target	Title
✓	Set up group to develop an Air Quality Action Plan.
✓	Strategic Flood Risk Assessment
✓	Prioritize flood risk areas and implement local catchment's of sandbags for immediate self help
✓	Air Quality Progress report to be submitted to Defra
✓	Consideration of selling off the service with trade recycling to be provided by private company
✓	Air Quality Assessment of AQMA
Page 26	Deliver capital schemes contained in Capital Programme
	Vale of Pickering Channel Management Pilot
	To deliver an LDF for Ryedale
⚠	Increased cleansing utilizing a second sweeper
⚠	Greening fleet with consideration of expanding bio diesel trial
⚠	Round review re waste management to ensure optimum efficiency



On Target	Title
⚠	Enhance stakeholder participation re volunteer groups
⚠	Introduction of energy efficient boilers in RDH and also Ryedale pool
⚠	Develop Travel plan for RDC
⚠	Work with local groups through Britain in Bloom, Parish Councils, Tidy Britain
⚠	Implement Biodiversity Action Plan
⚠	Increased recycling of road cleansings/leafall for composting during off season Oct-March
⚠	Increased capture of additional recyclate when vehicle fleet falls out 2010/2011
⚠	Enhanced monitoring of crews regarding side waste
⚠	Review of the waste collection service with the partnership
⚠	Consideration of commercial viability/cheaper service provision for customers
⚠	Consideration of enhanced recycling service
⚠	Increased monitoring of performance - street & environmental cleanliness

Aim 4. Active Safe Communities – Performance Indicators

On Target	Title
✓	% of people who feel that they belong to their neighbourhood
✓	Perceptions of anti-social behaviour
✓	Perceptions of drunk or rowdy behaviour as a problem
✓	Children & Young People's Participation in high quality sport
✓	Children and young people's satisfaction with parks and play areas
✓	Obesity in primary school age children in Year 6
✓	People killed or seriously injured in road traffic accidents

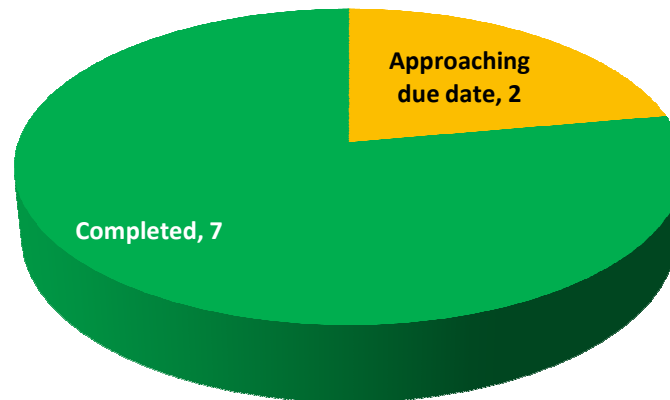


On Target	Title
⚠	Perceptions that people in the area treat one another with respect and consideration
⚠	% of people who believe people from different backgrounds get on well together in their local area
⚠	Self-reported measure of people's overall health and wellbeing
⚠	Adult participation in sport and active recreation
⛔	Residents satisfied with sports/leisure facilities
⛔	Repeat incidents of domestic violence

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Aim 4. Active Safe Communities – Actions

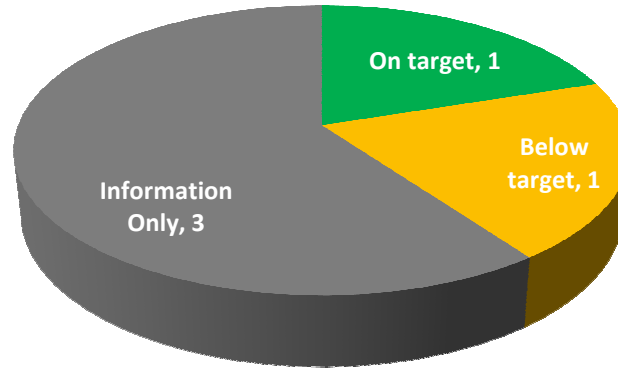
On Target	Title
✓	Deliver 8 Operation Siren events at venues informed by intelligence gained from ATC deployments/community feedback
✓	Address the issue of dog fouling already identified by street surveys, through a system of education and rigorous enforcement. Monitor success by public reaction
✓	Grant to Malton School for dry sports centre
✓	Continue to provide Multi Agency intervention to incidents of domestic abuse through the provision of Making Safe



On Target	Title
✓	Identify main groups for targeted education initiatives ie Drive Alive, Drive Wise. Learner Drivers, Youth Groups, Elderly, Migrant workers, local business
✓	Maintain proven diversionary activities for young people in Ryedale ie Dry Bars, YCV, LIFE, Skate Park
✓	Produce a continuation strategy for the Alcohol Respect Campaign to maintain its momentum
⚠	Review the Sports Strategy with a vision towards 2012 Olympics
⚠	Grant for the redevelopment of existing sports facilities in Helmsley

Aim 5. To Transform the Council – Performance Indicators

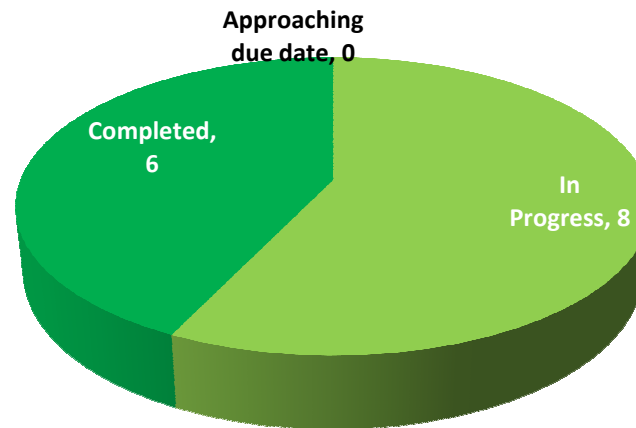
Status	Performance Indicator
✔	Civic participation in the local area
✔	% of population within 5 miles of a Joint Access Centre
✔	Top priorities for local people



On Target	Title
✔	Avoidable contact: the proportion of customer contact that is of low or no value to the customer
⚠	% of adults surveyed who feel they can influence decisions affecting their local area

Aim 5. To Transform the Council – Actions

On Target	Title
✔	Formulate an action plan for maintaining IIP accreditation
✔	Deliver European and County Council election 2009
✔	Deliver General Election 2010
✔	Single Equalities Scheme
✔	CAA self assessment - area and organisational
✔	Service Equality Monitoring



On Target	Title
▶	A Plan for Every Parish
▶	One-11 Programme Plan
▶	Deliver the Corporate efficiency programme
▶	Value for Money
▶	Shared Services
▶	Engage our communities through the Ryedale Citizen's Panel
▶	Partnership Protocol
▶	Deliver District & Parish Elections and National Referendum 2011

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